

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
April 21, 2011**

Attendees: Dagmar Noll; (WINCOG); Norma Peterson (Fairfield CC/R1 CCC); Susan Dubb (DEMHS); Joel Severance (Region 2); Virginia Mason (COGCNV); Michael Berry (New Britain); Ted Janelle (Southington CERT); David Laliberte (Southington CERT); William Austin (Chairperson); Don Janele (Manchester); Don Davis (Ellington); Michael Barry (New Britain); Sylvia Dake (Andover); Sue Prosi (SWRPA); Richard Rampore (American Legion); Jim Larkin (NECCOG); Kristin Thomas (CCRPA); Jim O'Leary (Goshen); Paul Gibb (LHCEO); Gary Rigerio (DEMHS); and Bob Freeman (Hamden OEM)

The meeting was chaired by Chairman William Austin and called to order at 2:00 p.m. followed by the pledge of allegiance and introductions.

Public Comments: No public Comments

Approval of Meeting Minutes: A motion to approve the March 17, 2011 meeting minutes was made by Joel Severance, seconded by Norma Peterson with correction. All in favor so voted.

Guest Speaker: None

Report on State DEMHS Coordinating Council Meeting: Minutes of the April 14, 2011 Coordinating Council meeting were distributed.

Old Business:

- Correspondence: Joel Severance read correspondence received and sent.
- American Legion NET Program Update: No report.
- DEMHS Report: Susan Dubb discussed the cash advance policy. Connecticut is the only state that allows cash advances. The change in policy resulted from CA's not being processed in a timely manner. CA policy will eventually be phased out. The mission must be attached to grant request for grant to be approved. Funds must be spent with 60 days from receipt of check. The impact and potential resolution on RPO's was discussed and carried over to the next meeting.
- Citizen Corps Council 2011 Investment Justification: The IJ was discussed is ready for submission.
- Citizen Corps Council Program Re-registration: 51 Programs were registered and the DHS system is experiencing IT problems. More detail will be available in May 2011.

Statewide Operational Update: Adjustments completed to all four levels. Total trained is now 3,722.

New Business:

CERT Team Funding And Funding Requests:

Category A:

- **Litchfield Hills** – Approved for \$1,300 for basic CERT training for 25 people.
- **Friendship Baptist**– Approved for \$1,500 for basic CERT training for 25 people.
- **Bristol** - Approved for \$910 for basic CERT training for 20 people.

A motion to approve the Category A requests was made by Joel Severson, and seconded by Virginia Mason. All in favor so voted.

Category B: Colchester - Approved for \$400

A motion to approve the Category B request was made by Virginia Mason, and seconded by Joel Severson. All in favor so voted.

Category C:

- **NECOG**- Approved for \$4,000
- **SWRPA** – Approved for \$4,000

A motion to approve the Category C requests was made by Norma Peterson, and seconded by Joel Severson. All in favor so voted.

Category D:

- **Bristol** – Approved for \$500
- **Wolcott** – Approved for \$500
- **Granby** – Approved for \$485.82

A motion to approve the Category D requests was made by Norma Peterson, and seconded by Joel Severson. All in favor so voted.

Special Category C: None

New CERT Basic Training Program: The strengths and weaknesses of the new program were discussed. Classes and core subject areas were debated.

New CERT Training class form: A copy of the new form was distributed to attendees of the meeting.

CERT Weekend: After a spirited discussion the date for the CERT weekend was pushed forward to the spring of 2012.

MRC train the trainer program at Yale: Norma Peterson explained the program and personal tool kit concept. We will review the question of using the material for delivery to CERT team members. Chairman Austin took receipt of the program manual to review for the next meeting.

2011 Citizen Corps Statewide Conference Committee: Three dates have been selected to start the committee process for the conference. April 28th, May 11th, and June 28th at 9:00 a.m. in Chairman Austin’s office.

Next Meeting Date: May 19, 2011 at West Hartford Town Hall, Council Chambers – Room 314

Future meeting dates for 2011: June 16; July 21; **August – NO MEETING;** September 15; October 20; November 17; December 15.